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**MINUTES**  
of the  
**JOINT SHAREHOLDERS COMMITTEE MEETING**  
**Komiti Joint Shareholders**  
held  
**9.30 am, Tuesday, 23 August 2022**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**  
**and via Zoom**

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**Present:** **Tasman District Council:** Mayor T King, Deputy Mayor S Bryant, Councillors B Dowler, K Maling, C Mackenzie and D Ogilvie

**Nelson City Council:** Mayor R Reese, Deputy Mayor J Edgar, Councillors M Courtney, B McGurk, G Noonan (via Zoom) and R Sanson (via Zoom)

**In Attendance:** **Tasman District Council:** Group Manager Finance (M Drummond), Executive Assistant to the Mayor (R Scherer), Executive Support Officer (A Brough) and Senior Legal Advisor (M Callander)

**Nelson City Council:** Group Manager Corporate Services (N Harrison), Strategic Advisor Community Services (T Robinson), Group Manager Community Services (A White) and Chief Executive (P Dougherty)

**Part Attendance:** **Nelson Airport Limited:** Chairman (P Steere), Chief Executive (M Thompson) and Manager, Corporate Services (S Orr) (via Zoom)

**Port Nelson Limited:** Chairman (P Zealand), Chief Executive (H Morrison) and Chief Financial Officer (D Wehner)

## **1 OPENING, WELCOME**

Nelson City Council Deputy Mayor, Judene Edgar welcomed everyone to the meeting.

She referred to the current civil defence emergency that had overwhelmed the Te Taihū region over the past several days. She reiterated the need for people to be kind.

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Deputy Mayor Edgar advised that both Mayors were unable to join the Joint Shareholders Committee meeting due to their commitments to the civil defence emergency.

Deputy Mayor Edgar offered the opening karakia.

Deputy Mayor Edgar explained that the agenda had not been uploaded to the council's websites as required under Standing Orders 8.9. This was an inadvertent error while staff were deployed to work on the response to the civil defence emergency. The oversight had been rectified and a public notice was provided on both council's websites.

## **2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Deputy Mayor Bryant/Councillor Dowler**

**JSC22-08-1**

**That apologies from Mayor T King and Mayor R Reese be accepted.**

**CARRIED**

## **3 DECLARATIONS OF INTEREST**

Nil

## **4 CONFIRMATION OF MINUTES**

**Moved Deputy Mayor Bryant/Councillor Ogilvie**

**JSC22-08-2**

**That the minutes of the Joint Shareholders Committee meeting held on Tuesday, 7 June 2022, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **5 PRESENTATIONS**

Nil

## **6 REPORTS**

Nil

## **7 CONFIDENTIAL SESSION**

Tasman District Council, Group Manager – Finance, Mike Drummond explained the reasons that the reports on the agenda were being considered in confidential session. He noted that the reports would be made available to the public after the meeting.

### **7.1 Procedural motion to exclude the public**

**Moved Councillor Maling/Councillor McGurk**

**JSC22-08-3**

**That Mr Paul Steere, Chairman, Mr Mark Thompson (Chief Executive) and Mr Simon Orr (Manager, Corporate Services), Nelson Airport Limited be permitted to remain for item 7.2 Nelson Airport Limited Statement of Intent after the public has been excluded because of their knowledge of the matter being discussed. This knowledge which will**

be of assistance in relation to the matter to be discussed, is relevant to that matter because of background information and advice which will be required by the Joint Shareholders Committee when assessing options available to it and in explaining any decision to the community; and

That Mr Paul Zealand, Chairman and Mr Hugh Morrison, Chief Executive of Port Nelson Limited be permitted to remain for item 7.2 Nelson Airport Limited Statement of Intent after the public has been excluded because of their knowledge of the matter being discussed. This knowledge which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of background information and advice which will be required by the Joint Shareholders Committee when assessing options available to it and in explaining any decision to the community; and

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 7.2 Nelson Airport Limited Statement of Intent

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### 7.3 Port Nelson Limited - Draft Statement of Corporate Intent 2022 to 2025

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	reason for withholding exists under section 7.
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#### 7.4 Port Nelson Director Appointment

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

#### 7.5 Port Nelson Limited and Nelson Airport Limited - Remuneration for Directors

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

#### 7.6 Tasman Bay Heritage Trust - Trustee Rotation and Remuneration 2022-2023

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

**Restatements**

**Item 7.2**

**RJSC22-08-6 Nelson Airport Limited Final Statement of Intent**

In the confidential session of this meeting, the Council resolved:

**Moved Councillor Ogilvie/Courtney**

**JSC22-08-5**

**That the Joint Shareholders Committee:**

- 1. receives the Nelson Airport Limited Statement of Intent 2022/23 report and its attachment RJSC22-08-1; and**
- 2. notes the delivery of the Nelson Airport Limited Final Statement of Intent 2022/23 (Attachment 1) as required under the Local Government Act 2002; and**
- 3. adopts the final Nelson Airport Limited Final Statement of Intent (Attachment 1); and**
- 4. notes that the final Nelson Airport Limited Statement of Intent will be made publicly available on the Councils' website within one month of adoption as per legislation; and**
- 5. agrees that the decision be made publicly available; and**
- 6. notes that the report (RJSC22-08-1) requires redacting and once redacted will be made publicly available; and**
- 7. agrees to make the Nelson Airport Ltd presentation publicly available subject to approval of the release by Nelson Airport Ltd.**

**CARRIED**

**Attachment 1 Nelson Airport Limited PowerPoint Presentation**

**Attachment 2 Nelson Airport Limited - Statement of Intent - Public Copy of Report**

**CARRIED**

**Item 7.3**

**RJSC22-08-7 Port Nelson Limited - Draft Statement of Corporate Intent 2022 to 2025 - PowerPoint Presentation**

In the confidential session of this meeting, the Council resolved:

**Moved Councillor Maling/Councillor McGurk**

**JSC22-08-4**

**That the Joint Shareholders Committee:**

- 3. agrees to make the Port Nelson Ltd presentation publicly available subject to approval of the release by Port Nelson Ltd.**

**CARRIED**

**Attachment 1 Port Nelson Statement of Corporate Intent - PowerPoint Presentation**

Councillor Mackenzie offered the closing karakia.

The meeting concluded at 12.15 pm.

CONFIRMED AS A TRUE AND CORRECT RECORD BY THE CHAIRPERSON AND CHIEF EXECUTIVE UNDER STANDING ORDER 27.4:

.Chairperson

Date

.Chief Executive

Date