

Notice is given that an ordinary meeting of the Saxton Field Committee will be held on:

Date: **Wednesday 9 February 2022**
Time: **9.30 am**
Meeting Room: **Zoom meeting**
Zoom conference link:
<https://us02web.zoom.us/j/88987900218?pwd=SzJpWlhodTZTUUVhCQ0lOUNU1vR3MwQT09>
Meeting ID: 889 8790 0218
Meeting Passcode: 282933

Saxton Field Committee
Komiti Whenua Saxton
AGENDA

MEMBERSHIP

Independent Chair

Derek Shaw

Tasman District Council

Cr Trevor Tuffnell

Cr Kit Maling

Nelson City Council

Cr Judene Edgar

Cr Tim Skinner

(Quorum 3 members)

Contact Telephone: 03 543 8578

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AGENDA

- 1 OPENING, WELCOME, KARAKIA**
- 2 APOLOGIES AND LEAVE OF ABSENCE**

Recommendation

That apologies be accepted.

- 3 PUBLIC FORUM**
- 4 DECLARATIONS OF INTEREST**
- 5 LATE ITEMS**
- 6 CONFIRMATION OF MINUTES**

That the minutes of the Saxton Field Committee meeting held on Wednesday, 10 November 2021, be confirmed as a true and correct record of the meeting.

- 7 PRESENTATIONS**

Nil

- 8 REPORTS**

8.1 Saxton Field Activity Report

- 9 CONFIDENTIAL SESSION**

Nil

- 10 CLOSING KARAKIA**

8 REPORTS

8.1 SAXTON FIELD ACTIVITY REPORT

Decision Required

Report To: Saxton Field Committee
Meeting Date: 9 February 2022
Report Author: Richard Hollier, Reserves & Facilities Manager
Report Number: RSFC22-02-1

1 Summary

- 1.1 This report updates the Committee on the Saxton Field capital projects for 2021/2022 and other operational activities.

2 Draft Resolution

That the Saxton Field Committee:

1. receives the Saxton Field Activity Report RSFC22-02-1; and
2. approves reallocation of \$195,000 from Champion Drive/ Saxton Field Road Link 2021/2022 to the Shared Path Development \$155,000 to 2021/2022 and \$40,000 in 2022/2023; and
3. recommends to the two Council's deferral of \$260,000 for the Saxton Oval cricket surface renewal from 2022/23 until 2024/2025.

3 Purpose of the Report

- 3.1 The purpose of this report is to provide you with an update on the following projects:
- 3.1.1 BMX track investigation, design and construction;
 - 3.1.2 the Champion Drive/Saxton Field link road Stage 3;
 - 3.1.3 other minor capital projects; and
 - 3.1.4 various operating activities.

4 Capital Projects 2021/2022 Update

BMX track construction

A budget of \$150,000 was included in the 2021/2022 year for construction of a BMX track between the Saxton Velodrome and Saxton Creek. The Committee agreed at the last meeting to defer the project to enable reconsideration of the location through the revised Saxton Field Development Plan. It also recommended to the two Councils that the capital funding of \$150,000 be carried forward to year 2024/25, to be considered in each Council's Long Term Plan 2024-2034. The BMX Club have been advised of these decisions.

Champion Drive/Saxton Field Link Road – Stage 3

- 4.1 The final stage of the car parking and roadway link from Champion Drive to Saxton Field is complete with the exception of installing some bollards and swale planting. The budget to complete the project is \$339,000 with a forecasted spend of \$144,000 this financial year, it is recommended that the balance of \$195,000 be utilised to advance the construction of priority pathways as there is insufficient budget for this project.

Shared Path Development

- 4.2 Priority paths for development as shared paths have been identified. These are from the exercise equipment to the cricket oval, from hockey to the exercise equipment and from the velodrome to Champion Road. There is \$5,000 included in 2021/22 for shared path design and \$200,000 in 2022/23 for construction. Application of the savings from the Champion Drive/Saxton Field Link Road project could be applied to this project.

Accessibility Improvements

- 4.3 An accessibility audit was completed in 2014, and staff have confirmed a programme of works for 2021/22. A budget of \$20,000 is included in the LTP for this project. Improvements being carried out in 2021/22 are a handrail at the entrance to table tennis and a sunken channel grate outside the stadium.

Wayfinding

- 4.4 A budget of \$15,000 is included in the LTP for this project. The updated Saxton Field entry and wayfinding signs are in the final stages of review. The draft designs are currently being reviewed by Blind Citizens, Blind and Low Vision NZ, Alzheimer's Nelson Tasman, and staff from Nelson City and Tasman District Councils. The updated signs will follow the Saxton Field Brand Guidelines and Accessible Signage Guidelines.

Oval Cricket Surface Renewal

- 4.5 \$20,000 is budgeted in the LTP this year for scoping, design and costings for the work to occur in 2022/23. A budget of \$280,000 is included in the 2022/2023 year for the surface renewal. Preliminary investigations have occurred and identified work that can occur in 2021/22 and 2022/23 with the drainage and turf now recommended to occur in 2024/25. This will be re-phased from 2022/23 through the Annual Plan process.

Avery Field baseball diamond investigation

- 4.6 A budget of \$20,000 is included in the LTP for this project. Baseball are progressing the investigation of sources of suitable clay for construction of a permanent clay diamond on Champion Green. Two baseball diamonds are in use on Avery Fields during the current summer season.

Lighting Improvements

- 4.7 A budget of \$75,000 is included in the LTP for this project to support the upgrading of the hockey lighting to LED lights. The benefit to Council from this project is it contributes to sustainability improvement targets. Nelson Hockey has not yet applied for additional external funding for the work. Hockey has confirmed that their contribution will be able to be met and the contract to install the lights has been awarded. Light installation is expected to occur in March and April.

Saxton Stadium Basketball Hoops

- 4.8 A budget of \$20,000 is included in the LTP for investigation and design of roof hung hoops. A further \$260,000 is provided in 2023/24 for installation. A consultant has been engaged for further investigation and design.

Athletics Pole Vault Facility

- 4.9 \$36,000 is included for this project in the LTP this year. Staff have met with Athletics Nelson to confirm the requirements. Athletics Nelson has confirmed external funding of \$35,000 and is confirming the quote before progressing with the purchase.

5 Operational Activity

Alcohol free signage

- 5.1 Staff have been working with District Health Board staff on alcohol free, smoke free and vape free signage. Locations for improved smoke/alcohol/vape free signs have been identified and agreed. DHB staff are leading assistance however staff have been busy with COVID related work and the design is not completed yet.

Cricket Warrant of Fitness

- 5.2 The turf has been assessed for its annual warrant of fitness and has received a better result from the previous year with less organic matter and less invasive grass (Poa). There is still some concern about the drainage which is being addressed as part of the outfield renewal project. (See section 4.6).

Development Plan

- 5.3 The development of an updated Development Plan for Saxton Field is progressing and is currently being drawn up. It will update the existing development plan and consider items such as the BMX location, Gym Sports, additional pathways, Skate Park and disc golf. Once drafted the plan will be provided to the Committee for review and approval.

Saxton Field Marketing Strategy

- 5.4 The Saxton Field Marketing Strategy (Strategy) has been progressing well. The Working Group have met and have been working on an updated draft Strategy. Due to delays, the final Strategy will now be presented to the Saxton Committee for adoption at the next meeting in May. Some projects will continue as planned.

Saxton Field Signage and Wayfinding

- 5.5 The updated Saxton Field entry and wayfinding signs are in the final stages of review. The draft designs are currently being reviewed by Blind Citizens, Blind and Low Vision NZ, Alzheimer's Nelson Tasman, and staff from Nelson City and Tasman District Councils. The updated signs will follow the Saxton Field Brand Guidelines and Accessible Signage Guidelines.

Ad-hoc Dirt Jumps

- 5.6 Dirt Jumps have been appearing in the trees near the corner of Saxton and Main Road Stoke and also in the trees near the footbridge to Circus Oval. Officers have emailed and met with the young people that are building the jumps on site to establish some rules to ensure they can still use the areas without causing damage to trees, or creating mess, hazards etc. Officers will closely monitor this and stop the activity if issues do arise.

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| 6 Attachments |
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Nil