

<b>Decision released from confidential session</b>			
<b>Recommendation from (agenda report)</b>	<b>Date of meeting</b>		
Council	09 November 2023		
<b>Report Title and number</b>			
Housing Reserve - R28054			
<b>Documents released</b>			
Decision (CL/2023/273), Report (R28054) and attachment (336940202-7778)			
<b>Decision</b>			
Resolved			
That the Council			
<ol style="list-style-type: none"> <li>1. <u>Receives</u> the report Housing Reserve (R28054) and its attachments (336940202-7778); and</li> <li>2. <u>Approves</u> grant funding of \$750,000 to Kaikaiāwaro Charitable Trust for the development of five semi attached rental homes at 104 Nayland Road; and</li> <li>3. <u>Delegates</u> the approval of the Grant Contract for Kaikaiāwaro Charitable Trust to the Chief Executive; and</li> <li>4. <u>Approves</u> setting aside \$2.25 million of the Housing Reserve for Iwi Trusts to create social and affordable whanau housing; and</li> <li>5. <u>Directs</u> that if \$2.25 million of the Housing Reserve set aside for Iwi Trusts hasn't been allocated by 30 November 2025, it will return to the Housing Reserve available for all applicants; and</li> <li>6. <u>Directs</u> officers to bring back to Council a report by May 2024 that identifies if any Council owned property is surplus to requirements and suitable to use to leverage housing outcomes; and</li> <li>7. <u>Agrees</u> that Report (R28054), Attachment (336940202-7778) and the decision be made publicly available following completion of negotiations.</li> </ol>			

---

**Report Title:** Housing Reserve  
**Report Author:** Lisa Gibellini - Strategic Housing Adviser  
**Report Authoriser:** Nikki Harrison - Group Manager Corporate Services  
**Report Number:** R28054

---

## **1. Purpose of Report**

- 1.1 To consider a recommendation from the Community Housing Acceleration Taskforce to:
- 1.1.1 approve a Housing Reserve Grant of \$750k to Kaikaiāwaro Charitable Trust for the development of five semi attached rental homes at 104 Nayland Road.
  - 1.1.2 set aside \$2.25 million of the Housing Reserve for Iwi Trusts to create social and affordable whanau housing.
  - 1.1.3 prioritise a strategic property assessment of the Council property portfolio to determine whether any land is surplus to requirements and could be used to leverage housing outcomes.

## **2. Recommendation**

### ***That the Council***

- 1. Receives the report Housing Reserve (R28054) and its attachments (336940202-7778); and***
- 2. Approves grant funding of \$750,000 to Kaikaiāwaro Charitable Trust for the development of five semi attached rental homes at 104 Nayland Road; and***
- 3. Delegates the approval of the Grant Contract for Kaikaiāwaro Charitable Trust to the Chief Executive; and***
- 4. Approves setting aside \$2.25 million of the Housing Reserve for Iwi Trusts to create social and affordable whanau housing; and***

5. ***Directs that if \$2.25 million of the Housing Reserve set aside for Iwi Trusts hasn't been allocated by 30 November 2025, it will return to the Housing Reserve available for all applicants; and***
6. ***Directs officers to bring back to Council a report by May 2024 that identifies if any Council owned property is surplus to requirements and suitable to use to leverage housing outcomes; and***
7. ***Agrees that Report (R28054), Attachment (336940202-7778) and the decision be made publicly available following completion of negotiations.***

### **3. Background**

- 3.1 The Council has divested its community housing portfolio (142 bedsits and units) to Kāinga Ora with final settlement occurring in March 2021. Council agreed to establish a Housing Reserve using the proceeds of the divestment (\$12 million). The Housing Reserve has been established on the basis that its purpose would be 'to work with and support partners who have the ability to deliver social and affordable housing solutions for the community'.
- 3.2 To date a total of \$6.95 million has been committed to the development of a total of 40 social rental units and 12 progressive home ownership units. All grants (a total of five separate grants for five separate sites) have been allocated to Community Housing Providers (CHPs) either Nelson Tasman Housing Trust (NTHT) or Habitat for Humanity Nelson (HFHN).
- 3.3 There is a total of \$5.05 million left in the Housing Reserve currently unallocated to developments or providers. If the application from Kaikaiāwaro Charitable Trust to be considered in this report is approved there will be a total of \$4.3 million left in the Housing Reserve.
- 3.4 The Housing Reserve is only open to applicants that are either not-for-profit CHPs registered with the Community Housing Regulatory Authority or Iwi Trusts.
- 3.1 On 10 December 2022, Council established the Community Housing Acceleration Taskforce, whose role is to advise on how the Council can grow, as quickly as possible, the stock of community housing using the Housing Reserve with the goal to double the number of community housing houses from 50 to 100 by 2026.
- 3.1 On 10 March 2023, Council (on the recommendation of the Community Housing Acceleration Taskforce) adopted new guidelines for grants from the Housing Reserve.

Resolved CL/2023/001

1. Receives the report Housing Reserve Fund (R27442) and its attachment (336940202-5833); and
2. Confirms that grant decisions be made by Council on the recommendation of the taskforce; and
3. Amends the Housing Reserve Grants Programme 2023 attachment (36940202-5833) to:

- a) *insert an additional clause under the guidelines:*

*The taskforce may consider other innovative housing proposals for support from the Housing Reserve Fund outside of these guidelines where it believes it offers good use of public money to alleviate Nelson's housing problems.*

- b) *Amends the objective of the Housing Reserve Grants Programme to specify the objective to support and enable not for profit community housing providers where they have a presence in Nelson.*

- c) *Clarifies that the Housing Reserve Fund Cap referred to in (g) of the Guidelines excludes grants provided under Phase 1 and 2; and*

4. Approves the amended Housing Reserve Grants Programme 2023 attachment (336940202-5833) which sets out the objectives and guidelines; and
5. Delegates confirmation of Housing Reserve Grant contracts to the Chief Executive.

3.2 Applications can now be received on a continuing basis in accordance with the grant criteria. Applicants need to have a local presence and be well-positioned to deliver new affordable housing in Whakatū Nelson.

3.3 Importantly these changes to the Housing Reserve criteria mean applications can now be received for the purchase of land. Finding suitable land and funding its purchase is the single biggest barrier for CHPs and Iwi Trusts in bringing more social and affordable housing to Whakatū Nelson.

#### **4. Discussion**

4.1 The Community Housing Taskforce has been actively engaging with CHPs and Iwi Trusts over the last six months. This has resulted in the application from Kaikaiāwaro Charitable Trust being considered in this report and a proposal from Ngati Tama in relation to their Ka Uruora housing programme.

#### **Kaikaiāwaro Charitable Trust**

- 4.2 On the 9 October Council received an application for funding from the Housing Reserve from Kaikaiāwaro Charitable Trust. The housing project that funding is sought for is five semi attached social and affordable rental home at 104 Nayland Road. Four units are designed to accommodate larger whanau and the fifth unit is an accessible smaller unit for higher needs whanau. A copy of the application and plans for the development are included in Attachment 1. The Trust has recently lodged an application for resource consent.
- 4.3 The Trust seeks a grant of \$750,000 (\$150,000 per unit) from the Housing Reserve which is 24% of the total project cost (the land is already owned by the Trust). The Rata Foundation has granted \$125,000 to the project and an application is with the Ministry of Housing and Urban Development (MHUD) for approximately \$2 million.
- 4.4 The Trust is partnering with Nelson Tasman Housing Trust (NTHT) who will manage the rentals on their behalf, and have engaged Jennian Homes to project manage the build, being the preferred building company for NTHT.
- 4.5 The application has been reviewed by the Strategic Housing Adviser and meets the guidelines of the Housing Reserve criteria. The application and officer evaluation has been reviewed by the Community Housing Acceleration Taskforce who met on the 2 November and is recommended for approval.

### **Ka Uruora Te Taihu**

- 4.6 Ka Uruora is a national iwi led housing programme that aims to support iwi members to access affordable, healthy housing and home ownership opportunities. Ka Uruora is a Charitable Trust that receives Ministry of Housing and Urban Development funding (MHUD) and into which 30 iwi contribute investment to for iwi housing national wide. The programme includes training and education for iwi on home ownership and financial management, and via their iwi Community Housing Provider offers income related rent subsidy rental homes with a full tenancy and property management service.
- 4.7 The programme is now being rolled out across Te Taihu, but as with all housing providers, finding suitable land for housing (and funding the purchase of it) is a significant hurdle in Whakatū Nelson. Ngati Rarua, Ngati Tama, Rangitāne o Wairau and Te Ātiawa o te Waka-a-Māui are partners in Ka Uruora in Te Taihu.
- 4.8 Ngati Tama has proposed to the Taskforce that a portion (\$3 million) of the Housing Reserve be set aside for a period to enable iwi to find suitable land, purchase it and create social and affordable housing for whanau. This might be via the Ka Uruora programme or initiated by individual iwi trusts in accordance with the Housing Reserve criteria.
- 4.9 The Community Housing Acceleration Taskforce considered this request at its meeting on the 2 November and recommends that \$2.25 million

(\$3m less the \$750k recommended to be granted to Kaikaiāwaro Charitable Trust above) be set aside for a period of two years to enable iwi trusts to make an application to the Housing Reserve in accordance with the Housing Reserve criteria. This will leave a balance of \$2.05 million in the main housing reserve.

- 4.10 If iwi are unable to make an application for the funding within the two years the funds will be made available for any applicants to the Housing Reserve. The Taskforce still reserves the right under the Housing Reserve criteria to consider any application at any time.

### **Council Property**

- 4.11 Feedback to the Taskforce from both CHPs and Iwi Trusts is that the single biggest barrier to bringing social and affordable housing to Nelson is finding suitable land for such development. Officers are also aware that Kāinga Ora also find this difficult and is often competing with developers on the open market to find suitable land for public housing.
- 4.12 Council has in the past used three properties that were surplus to requirements to leverage housing, Betts carpark and 6 & 8 Totara Street. Officers have been approached by CHPs and Iwi Trusts, and often private developers, wanting to know if Council has any more property surplus to requirements that could be used for housing.
- 4.13 Under the previous Urban Development Subcommittee officers were instructed to undertake a strategic property review to determine if any of Council property portfolio was surplus to requirements and might be suitable for housing. This programme of work was started but put on hold due to other priorities, capacity constraints and staff vacancies.
- 4.14 The Community Housing Acceleration Taskforce considers that this work should be re-prioritised, particularly given the feedback to the Taskforce that finding suitable land is the biggest challenge in bringing more social and affordable housing to Whakatū Nelson. A recommendation has been included in this report to support this.

## **5. Options**

- 5.1 The Community Housing Acceleration Task force recommend that:
- 5.1.1 a grant of \$750,000 be approved for Kaikaiāwaro Charitable Trust for the development of five units of social and affordable rentals at 104 Nayland Road; and
  - 5.1.2 \$2.25million of the Housing Reserve be set aside for two years to be allocated to social and affordable housing to be delivered by iwi trusts; and
  - 5.1.3 officers undertake a strategic property review to determine if any of Council's property portfolio is surplus to requirements and might be suitable for housing.

5.2 Council has the option of approving all or parts of the Community Housing Accelerations Taskforce’s recommendation.

<p><b>Option 1: Approve the grant to Kaikaiāwaro Charitable Trust, the setting aside of \$2.25 million of the Housing Reserve for iwi Trusts, and the prioritisation of a review of Council property.</b></p>	
<p>Advantages</p>	<ul style="list-style-type: none"> <li>• Response to needs of Ngati Kuia in partnership with NHTT for immediate housing needs of whanau</li> <li>• Will deliver five new housing units that meets the criteria of the Housing Reserve</li> <li>• Will set aside an equitable of the Housing Reserve until November 2025 to be allocated for further applications from iwi trusts as and when suitable land holdings become available.</li> <li>• Will initiate a review of Council property to see if any is surplus to requirements and can be released to leverage housing.</li> </ul>
<p>Risks and Disadvantages</p>	<ul style="list-style-type: none"> <li>• Risks identified around security of Housing Reserve Funds to Kaikaiāwaro Charitable Trust can be mitigated in part by a contractual condition requiring repayment of funds if the development isn’t built by 30 November 2026.</li> <li>• The property review will require sufficient officer capacity and funding for legal costs</li> </ul>
<p><b>Option 2: Decline the grant to Kaikaiāwaro Charitable Trust, the setting aside of \$2.25 million of the Housing Reserve for iwi Trusts, and the prioritisation of a review of Council property.</b></p>	
<p>Advantages</p>	<ul style="list-style-type: none"> <li>• There is no advantage in declining the grant to Kaikaiāwaro Charitable Trust, the setting aside of \$2.25 million of the Housing Reserve for iwi Trusts except that Housing Reserve Funds will be retained.</li> </ul>
<p>Risks and Disadvantages</p>	<ul style="list-style-type: none"> <li>• Five new housing units may not be able to be delivered for Ngati Kuia</li> <li>• Iwi may not be able to secure and equitable portion of the Housing Reserve Funds before it runs out.</li> <li>• Council owned property that may surplus to requirements may not be leveraged to assist with housing supply.</li> </ul>

## **6. Conclusion**

- 6.1 This report seeks approval of the Community Housing Taskforces recommendation to Council that:
- 6.1.1 a grant of \$750,000 be approved for Kaikaiāwaro Charitable Trust for the development of five units of social and affordable rentals at 104 Nayland Road; and
  - 6.1.2 \$2.25 million of the Housing Reserve be set aside for two years to be allocated to social and affordable housing to be delivered by iwi trusts; and
  - 6.1.3 officers undertake a strategic property review to determine if any of Council's property portfolio is surplus to requirements and might be suitable for housing.

## **7. Next Steps**

- 7.1 If the recommendation is approved the next steps will be:
- 7.1.1 Advise Kaikaiāwaro Charitable Trust of Council's decision and prepare grant contract
  - 7.1.2 Advise all CHPs and Iwi Trusts of the portion of the Housing Reserve to be set aside for Iwi Trusts
  - 7.1.3 Undertake review of Council property and bring a report back to Council by May 2024.

## **Attachments**

Attachment 1: 336940202-7778 Ngati Kuia Housing Reserve Application



## **Important considerations for decision making**

### **Fit with Purpose of Local Government**

The intent of the Housing Reserve is to support the social and economic wellbeing of the community by working with and supporting others to provide adequate social-affordable housing in Whakatū Nelson.

### **Consistency with Community Outcomes and Council Policy**

During divestment of its community housing portfolio, Council has consulted with the community on the use of divestment proceeds and the establishment of what is now known as the Housing Reserve through the Annual Plan 2019-20, Annual Plan 2020-21, and Long Term Plan 2021-31, where intensification and affordability of housing was also raised.

The recommendations in this report are also consistent with Council's affordable housing and intensification objectives, which have been identified as a priority issue during the last triennium for Council.

### **Risk**

There is a risk that grant funding is distributed and the outcomes are not achieved. This risk can be minimised by ensuring that the funding contract for Kaikaiāwaro Charitable Trust contains a condition requiring repayment of funds should the development not be complete by 9 November 2026, and that the Housing Reserve set aside for housing development by iwi trusts is drawn down by 30 November 2026 or otherwise returned to the Housing Reserve to be made available for other providers.

### **Financial impact**

This report recommends that \$750,000 of the Housing Reserve is made available as part of Phase 3 of the Housing Reserve to Kaikaiāwaro Charitable Trust and that a further \$2.25 million be allocated for future iwi trust housing developments. The Housing Reserve has been established through the divestment of Council's community housing, therefore, this decision has no further financing/funding impact.

### **Degree of significance and level of engagement**

While there is a high degree of community interest in housing affordability in the region generally, this proposal has been assessed against Council's Significance and Engagement Policy as being of low significance overall. No new funding is required, it does not involve any transfer of strategic assets and will have no impact on debt levels or Council's financial capability.

Additionally, Council has already undertaken considerable consultation on the establishment of the Reserve with the local community, and its

possible use with experts and stakeholders. Establishing the Reserve was viewed favourably by the community. For that reason, officers therefore consider Council is already adequately informed of community views in relation to considering this application.

### **Climate Impact**

The application is for an intensified housing development with no specific measures identified for addressing climate change, albeit they include some sustainability matters such as solar orientation, modern building standards, and community gardens. The site is well located to enable residents to minimise their carbon footprint via active and public transport corridors.

### **Inclusion of Māori in the decision making process**

Engagement with Ngati Tama and Ngati Kuia has been undertaken in preparing this report.

### **Legal context**

Council's decision must be made in accordance with the Local Government Act 2002. In relation to this decision, this requires specific consideration of prudent financial management of the Housing Reserve.

### **Delegations**

Council has the delegation to make decisions in regards to the Housing Reserve.

## Housing Reserve Grant Application Form

### Part A – General

#### 1. Purpose and eligibility

- 1.1 The Housing Reserve will be invested to support and enable partners to deliver an enduring supply of new affordable housing in Whakatū Nelson.
- 1.2 It is open to proposals from Community Housing Providers registered with the Community Housing Regulatory Authority and/or Iwi Trusts, with a local presence that are well-positioned to deliver new enduring affordable housing in Whakatū Nelson.
  - *Enduring* in this context means housing (including the recycling of funding for housing) that is retained for affordable housing over its natural lifetime (50 years).
  - *Affordable* means housing for low-moderate income households that is provided at the cost of no more than 30% of the household's income.
- 1.3 Individuals and developers are not eligible for funding and applications will not be considered.

#### 2. What will not be funded

- Retrospective development i.e., development that is completed.
- Development outside of the Nelson territorial authority area.
- Development undertaken by the Crown.
- Feasibility studies or seismic assessments.
- Repayment or servicing of debt, refinancing of loans or underwriting of projects.
- Developments that otherwise do not meet the criteria.

#### 3. Process

- 3.1 This is a contestable grants programme.
- 3.2 Applicants are responsible for supplying sufficient information for Nelson City Council (Council) to evaluate against all criteria.
- 3.3 Applications will be evaluated against - Criteria and Process.
- 3.4 Officers will assess applications with assistance from Kāinga Ora. Applicants may be asked for more information during this process, or to clarify the application or parts of it, to help with the evaluation process.
- 3.5 Officers will report on all the applications received and recommendations to Council for final decisions.
- 3.6 Council may then select one (or more) applicants with whom to negotiate a grant agreement. However, applicants acknowledge that the range of possible outcomes include Council:

- 3.6.1 Negotiating with any or all respondents, including the right to renegotiate aspects of this process with a successful applicant; and
- 3.6.2 Concluding this process without selecting a successful applicant.

#### **4. Communication**

- 4.1 The contact person is Lisa Gibellini:

Lisa Gibellini, Strategic Housing Adviser, Nelson City Council  
Phone (03) 546 0375  
Email [housingreserve@ncc.govt.nz](mailto:housingreserve@ncc.govt.nz)

- 4.2 All questions and completed application forms must be submitted directly to the contact person.

#### **5. Timetable**

- 5.1 Applications are accepted on a continuing basis and will be reported to the new Council for consideration from early 2023 onwards. Meeting dates following the election 2022 have yet to be scheduled.

#### **6. Agreement**

- 6.1 If your application is successful, Council may invite you to negotiate a grant agreement.
- 6.2 The information supplied as part of your application will form the basis of a grant agreement with the Council (subject to Council's right to seek to renegotiate aspects of the application).
- 6.3 The agreement may also require:
  - 6.3.1 A staged payment schedule based on the achievement of milestones.
  - 6.3.2 Accountability progress and final development reports.
  - 6.3.3 Other terms that Council may require for the proposed development as a condition of funding.

## Part B – Scope

Please complete all of the following sections.

### 7. Contact information

- 7.1 Legal name of organisation: [Kaikaiāwaro Charitable Trust](#)
- 7.2 Legal Status: [Charitable Trust](#)
- 7.3 Contact person for this project (e.g., Names/ emails/ phone numbers): [Nicola Hemi / nicki@ngatikuia.iwi.nz / 027 548 8625](#)
- 7.4 GST registration Number: [105-142-250](#)
- 7.5 Charities Commission Number (if applicable): [CC44633 \(15.06.2010\)](#)
- 7.6 Date of application: [09 October 2023](#)

### 8. Grant request summary

- 8.1 Grant request amount (+GST, if any): [\\$750,000](#)
- 8.2 Percentage cost of total project (+GST, if any): [24%](#)
- 8.3 Total cost of project (including land) (+GST, if any): [18%](#)
- 8.4 Project address and legal description: [104 Nayland Road, Nelson. Sec 6 SO 15682](#)
- 8.5 Project details (high level description of what the grant will be used for):

[To construct five semi-attached rental homes for social and affordable housing. One four-bedroom, three three-bedroom and one two-bedroom accessible unit.](#)

Please attach your responses setting out how the development will meet the following objectives of Council. Refer to the Criteria and Process as an evaluation guide.

Council appreciates that not all of the outcomes described in this section may be delivered by one development. However, applicants should provide specific information clearly stating whether and how their proposal would satisfy each outcome specified; and may comment on how the overall design outcomes sought by Council would otherwise be delivered by the proposal.

## **9. Ability to deliver**

### **9.1 Experience, capacity, capability, and track record in delivery of affordable housing.**

For this question please outline:

- Details of several specific developments of similar type, scale, and approach to the criteria and design which have been undertaken recently and where you have acted as the developer/housing provider.
- The organisational capacity to deliver on the proposal.
- Project management roles and responsibilities and relevant experience (including governance if relevant).
- Detail any actual or perceived conflicts of interest.

### **9.2 Project readiness and timeline. Council is seeking to support partners who are well placed to assist with Whakatū Nelson's immediate housing need. For this question, please outline how ready the development is, its expected timeline for completion and the likelihood of achieving the development within this. Please note that preference will be given to applicants that are ready to commence construction within 12 months noting that to be eligible all projects must commit to construction within 24 months of signing the grant agreement.**

### **9.3 Property Management, Maintenance and Tenancy Management experience. Please outline your experience in property-tenancy management and how you plan to manage the properties once constructed.**

## **10. Fit for purpose**

### **10.1 Site and design. For this question please:**

- Provide design concepts and /or development plans.
- Outline the yield from the development, number of bedrooms, and type of housing (e.g., intensified, attached, standalone, intended carparks etc).
- Summarise how the project will provide quality builds that incorporate good urban design principles and practices and are healthy to live in.
- Comment on the location of the site and its ability to connect to infrastructure.

- 10.2 Social/community. Please comment on how the project will provide for social and community connection.
- 10.3 Environmental. Please describe any environmentally responsible and resourceful aspect of the project's design and development. Examples include; energy and/or water-efficiency, use of sustainable (environmentally friendly, low-carbon) building materials, compliance with Homestar 6 or other certified ratings etc.
- 10.4 Affordable to run. Please describe any design efficiencies that will provide a lower life cost over the life of the housing.

## **11. Financial**

- 11.1 Organisation's financial position. Please:
- Detail the financial status of your organisation, including audits by other bodies (i.e., CHRA).
  - List all current developments you are committed to including the location and value of each development and commitment of monies.
  - Provide the last two years of annual financial statements, and annual reports, if applicable.
- 11.2 Co-investment. Please outline the amount of the funding request, and contributions from other sources (noting whether this is confirmed or not) highlighting any budget shortfall. Please specify if the development is contingent on a successful application to the Housing Reserve .
- 11.3 Project budget. Please provide a budget of full development costs including land, project management, construction, and financing.

## Part C – Declarations

By completing the details below the applicant makes the following declarations;

- 12.1 We confirm the statements in this application are true and the information provided is complete and correct, and there have been no misleading statements or omissions of any relevant facts nor any misrepresentations made.
- 12.2 We have no conflict of interest, actual or potential, in submitting this application or entering into an agreement with the Council for the project.
- 12.3 We accept any decision made by the Council is final and binding and accept that no reasons for such decision will be given, nor will any correspondence be entered into.
- 12.4 We understand that Council is subject to the Local Government Official Information and Meetings Act 1987. We have marked any specific information we consider is confidential. We understand Council will not disclose any information marked confidential (other than as required to evaluate the application including to its legal advisors and Kāinga Ora) unless:
  - 12.4.1 Council is required to disclose that information by law; or
  - 12.4.2 Disclosure is required for the purposes of verifying that information; or
  - 12.4.3 Council enters into a grant agreement with us, in which case Council may disclose that an agreement has been signed.
  - 12.4.4 We acknowledge that nothing in this application form or process creates a process contract or any legal relationship between Council and us, except in respect of:
    - 12.4.4.1 These declarations;
    - 12.4.4.2 Our statements, representations and/or warranties and our correspondence and negotiations with Council.

Full Name: Nicola Hemi

Title/position: Operations Manager

Signature: \_\_\_\_\_

Date: 09 October 2023



9.1 Experience, capacity, capability, and track record in delivery of affordable housing

- Details of several specific developments of similar type, scale, and approach to the criteria and design which have been undertaken recently and where you have acted as the developer/housing provider.

This is the first development for Ngāti Kuia. We are partnering with Nelson Tasman Housing Trust (NTHT) who build 55 affordable housing in the Whakatū region.

We have engaged Jennian Homes to Project Manage the build, being the preferred building company for NTHT.

- The organisational capacity to deliver on the proposal.

Please note below. We have capacity to engage expertise as and when required. As noted above Jennian and NTHT are assisting with this development.

- Project management roles and responsibilities and relevant experience (including governance if relevant).

We have a building Komiti supporting this development. This consists of;

Ra Winata – Executive Director of Te Hoiere Asset Holding Company Ltd

Eugene Whakahoe – Tumu Toihau (CEO)

Nicki Hemi – Operations Manager

Vicky Thorn – Hauora Manager

Lilli Borrmann – Financial Manager

- Detail any actual or perceived conflicts of interest.

N/A

9.2 Project readiness and timeline.

We are due to submit our Resource Consent within the next few weeks. We are anticipating Resource Consent and Building Consent to be approved by February 2024. With the build to be started so after. We have a provisional timeline of 12 months to complete the build.

9.3 Property Management, Maintenance and Tenancy Management experience

We are entering into a Property Management, Maintenance and Tenancy Management Agreement with NTHT.

NTHT are a register Community Housing Provider.

10.1 Site and design



23303 (C09) - Ngati  
Kuia (NTHT) - 104 Na

Detailed designs of development noting concepts, number of bedrooms, type of housing and designed to meet or exceed the New Zealand Government Healthy Homes Standards.

We have investigated and we can connect all urban infrastructure off Nayland Road.

10.2 Social/community

These are designed to be public and / or affordable rental units, accommodating larger whanau with an accessible smaller unit for our higher needs whanau.



Ngati Kuia Kainga  
Moemoea.docx

10.3 Environmental

We are aiming to build under Homestar 6 rating, investigating water recycling, LED lighting, double glazing and solar power.

10.4 Affordable to run

Please see above.

11.1 Organisation's financial position.

- Detail the financial status of your organisation, including audits by other bodies (i.e., CHRA).  
We are a registered Charitable Trust audited annually. Our auditors are Silks Audit Chartered Accountants Ltd.
- List all current developments you are committed to including the location and value of each development and commitment of monies.  
No other active housing developments.
- Provide the last two years of annual financial statements, and annual reports, if applicable.



KCT - 2022  
Performance Report



KCT - 2023  
Performance Report

11.2 Co-investment

- We are applying to HUD for support with the build process, approximately \$2,000,000.
- We been successful in receiving approval for a grant from Rata for \$125,000 towards the project.
- Nelson City Council have waived the required development contributions \$84,594 (inc GST), as was indicated required for payment under our PIM 220418P dated 12.08.2022.



Approved Consent  
Files - ISSUED\_PIM\_2

**11.3 Project Budget**

Supplied by Jennian Homes – 04 October 2023

Provisional pricing (summary)	Including GST	Excluding GST
Unit 1	\$516,620.16	\$449,234.92
Unit 2	\$504,901.83	\$439,045.07
Unit 3	\$504,901.83	\$439,045.07
Unit 4	\$504,901.83	\$439,045.07
Unit 5	\$475,184.60	\$413,204.00
Civil	\$617,326.53	\$536,805.68
<b>Total</b>	<b>\$3,123,836.78</b>	<b>\$2,716,379.81</b>
Excludes Land \$900,000 (section already owned by Kaikaiāwaro Charitable Trust)		

Released 19 December 2023



# CONCEPT DRAWINGS

NEW DEVELOPMENT (OPTION 2) FOR NGATI KUIA  
AT 104 NAYLAND ROAD, NELSON

Sheet No.	Layout Name	Transactional Set ID
C01	COVER SHEET	C-0
C02	SITE PLAN	C-0
C03	FLOOR PLAN	C-0
C04	ELEVATIONS	C-0
C05	PERSPECTIVE VIEWS	C-0
C06	PERSPECTIVE PLAN UNITS 1-4	C-0
C07	PERSPECTIVE PLAN UNIT 5	C-0
C08	FLOOR PLAN - A3 Full Plan	C-0
C09	FLOOR PLAN - A3	C-0
C10	FLOOR PLAN - A3	C-0
C11	SITE SECTIONS	C-0



### GENERAL NOTES

**DIMENSIONS NOTED ON DESIGNER'S DRAWINGS ARE FROM STRUCTURAL SURFACES / MATERIALS AND NOT FINISHES, UNLESS OTHERWISE INDICATED.**

Whenever possible the specialist contractor is to advise the Designer with regards to better fabrication and detailing alternatives prior to manufacture.

The Contractor is responsible for the correct setting out of the building on site with particular reference to boundaries and building lines. Boundary pegs are to be located, and all relevant levels, dimensions, and setting out points are to be verified on site against information provided by the Designer prior to any work commencing and any discrepancies are to be brought to the attention of the Designer.

The Contractor to verify and confirm all measurements, dimensions, and heights with the Designer prior to construction.

Details take precedence over other working drawings, any and all discrepancies between the two must be noted with the Designer. Large scale details to be used where available.

All dimensions are given in millimetres unless otherwise noted. Figure dimensions to be used on preference to scaled dimensions.

Where available, Engineer's drawings are to be read in conjunction with Designer's documentation; any discrepancies to be reported to the Designer.

**COPYRIGHT:**  
Please note that literary and artistic works contained herein is copyright of JENNIAN HOMES. Any adoption, distribution, or any form of reproduction of these works, in any part or in their entirety, by any party other than JENNIAN HOMES is illegal and against the copyright. Unless varied in writing, JENNIAN HOMES reserves the right to claim damages from any party infringing this copyright.

ORIGINAL IN COLOUR

336940202-7778

**SITE IDENTIFICATION**

Legal Description	Sec 6 SO 15602
TA Zoning	Residential
Topographic Class	T1
<b>Zones</b>	
- Wind	LOW
- Earthquake	Z
- Durability	C
- Snow Loading	G.O.KPa
Designed to:	NZS3604:2011

**NOTES**

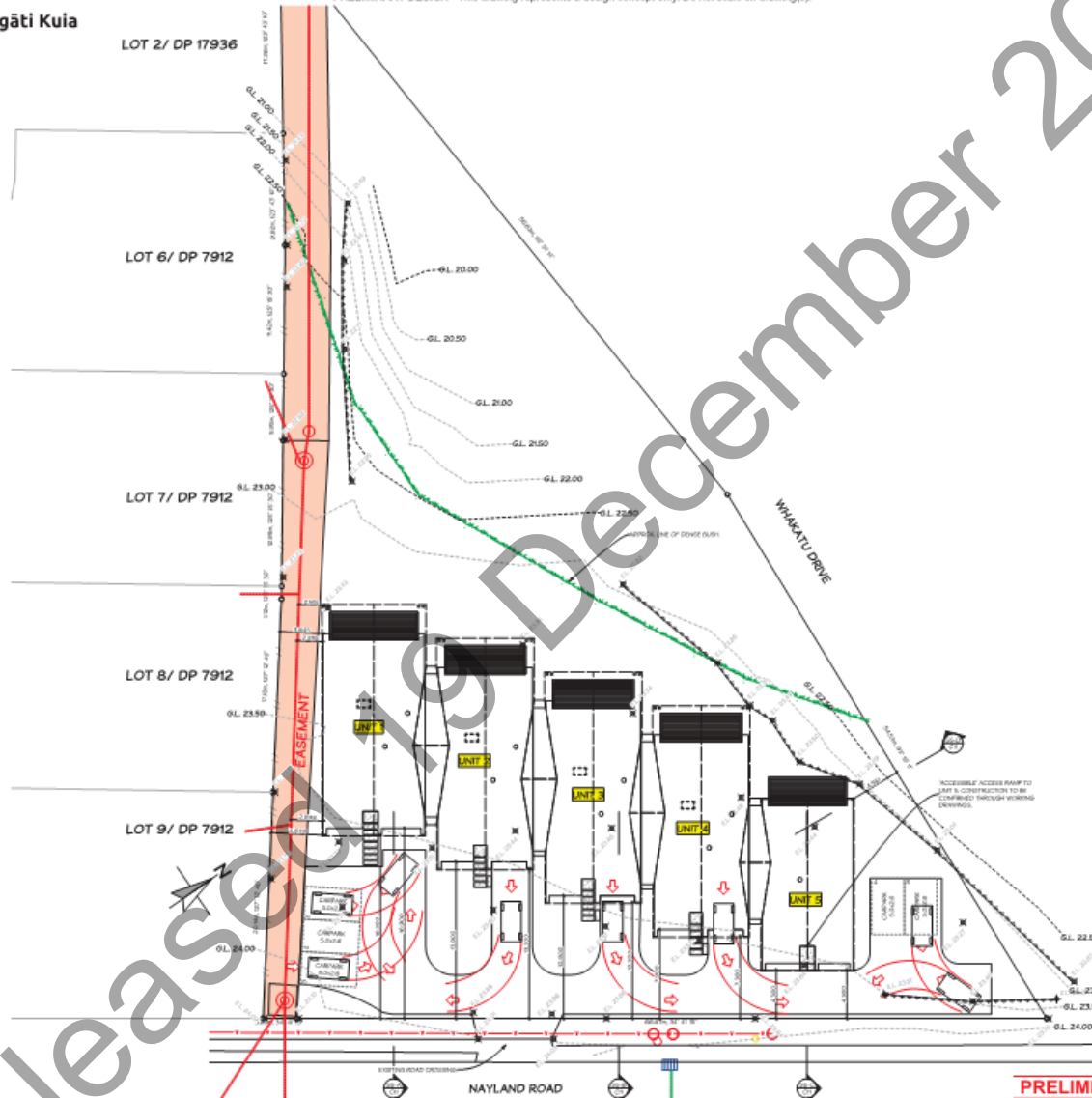
**WIND CALCULATION**

WIND REGION	A
ETC ZONE	NO
GROUND ROUGHNESS	URBAN
SITE EXPOSURE	SHIELDED
TOPOGRAPHIC CLASS	T1

**RMA ISSUES**  
RATIONAL RESOURCE CONSENT REQUIRED

<b>SITE COVERAGE</b>	
Site Area	3506m <sup>2</sup>
Building Coverage	838.55m <sup>2</sup>
Site Coverage	23.91%
Above Site Coverage	40.00%

PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).



All work is to be carried out in full accordance with the NZSC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work.  
**IMPORTANT:** Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.

**PRELIMINARY**  
These drawings are for preliminary discussion only. They are subject to technical and code approvals, engineering, and then Council Building Code requirements.

**PREMIER SERVICES**  
ARCHITECTURE DESIGN PLUS

336940202-7778

CO2	DATE:	JOB No:
CONCEPT	REVISION:	23303
DESIGN	DATE:	
ISSUE	SCALE:	
AS	DESIGNER:	

NO.	DATE	BY	DESCRIPTION
1	15/03/2023	AS	ISSUE FOR PERMIT
2	15/03/2023	AS	ISSUE FOR PERMIT
3	15/03/2023	AS	ISSUE FOR PERMIT
4	15/03/2023	AS	ISSUE FOR PERMIT

NGATI KUA  
PROJECT:  
104 NAYLAND ROAD  
NELSON  
SITE PLAN

PREMIER SERVICES LIMITED - Address: 104 Nayland Road, Nelson 7100. Phone: 03 533 4428. Email: [info@premier-services.co.nz](mailto:info@premier-services.co.nz). Website: [www.premierservices.co.nz](http://www.premierservices.co.nz)

PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).

NOTES

Dimensions  
ALL DIMENSIONS ARE TO FRAMING UNLESS OTHERWISE STATED.



C03	DATE:	2023/03/03	JOB No:	23203
CONCEPT	REVISION:			
1:10	SCALE:			
JA	DRAWN:			

NO.	REV.	DATE	DESCRIPTION
1		2023/03/03	ISSUED FOR PERMIT
2		2023/03/03	ISSUED FOR PERMIT
3		2023/03/03	ISSUED FOR PERMIT
4		2023/03/03	ISSUED FOR PERMIT

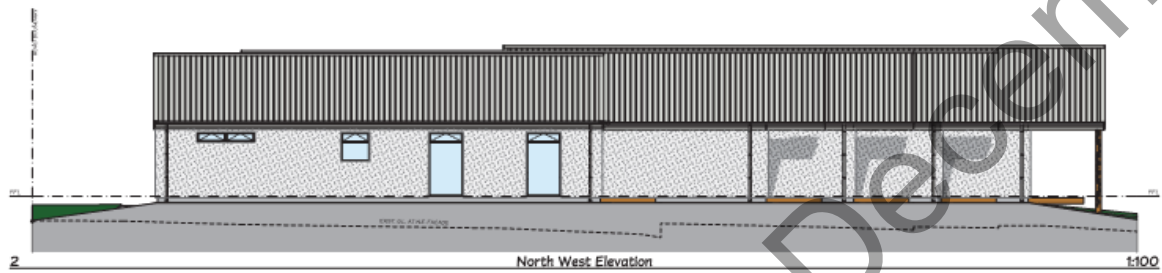
NGATI KUA  
NEW DEVELOPMENT (OPTION 2)  
104 HAYLAND ROAD, NELSON  
FLOOR PLAN

**PRELIMINARY**  
These drawings are for preliminary discussion only. They are subject to technical and code requirements, engineering, and then Council Building Code requirements.

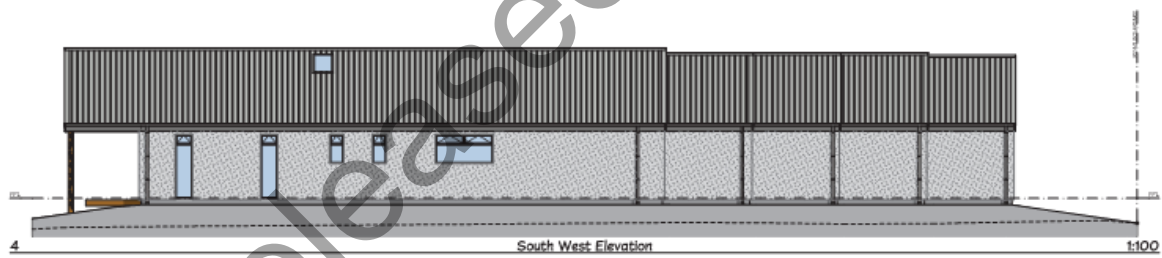


336940202-7778

All work is to be carried out in full accordance with the NZBC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work. IMPORTANT: Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.



- NOTES**
- CONSTRUCTION MATERIALS**
- CLADDING: ALUMINIUM COMPOSITE PANEL SYSTEM
  - WALLS: WARED VERTICAL DRILLSE WEATHERBOARD
  - CEILING: ONE SPANKERS STEEL SKELETON DESIGN
  - ROOFING: 4.5% ROOFING
  - ROOFING: POLYURETHANE BUTTER AND FAUCIA SYSTEM
  - SOFFITS: ALUMINIUM SLIT LINGS NEGATIVE DETAIL
  - ROOFING: POWER COATED ALUMINIUM COIL 6/08 ANTI-CORROSION
  - ROOFING: SECTIONAL INSULATED AN UNFINISHED BUBBLE DOVE
  - FEATURE ELEMENTS: POLYURETHANE BUTTER AND FAUCIA SYSTEM
  - FOUNDATIONS: CONCRETE FOUNDATION



All work is to be carried out in full accordance with the NZSC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work. IMPORTANT: Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.

**PRELIMINARY**  
These drawings are for preliminary discussion only. They are subject to technical and code approvals, engineering, and then the Building Code requirements.



336940202-7778

NO.	REV.	DATE	BY	CHKD.	DESCRIPTION
1					
2					
3					
4					

NGATI KUIA  
NEW DEVELOPMENT (PORTION 2)  
104 HAYLAND ROAD, NELSON  
ELEVATIONS

PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).

C05 SHEET  
02/04/2023 REVISION  
02/04/2023 DATE  
17/0004\_198298 SCALE: Job No: 23203  
JM DRAWN

NO.	REV.	DATE	DESCRIPTION
1		02/04/2023	ISSUE FOR PERMIT
2		02/04/2023	ISSUE FOR PERMIT
3		02/04/2023	ISSUE FOR PERMIT



Perspective View 1



Perspective View 2



Perspective View 3

PROJECT: NEW DEVELOPMENT (PORTION 2)  
 LOCATION: 104 HAYLAND ROAD, NELSON  
 DRAWING: PERSPECTIVE VIEWS  
 CLIENT: NCAITH KUIA  
 PROJECT: NEW DEVELOPMENT (PORTION 2)  
 LOCATION: 104 HAYLAND ROAD, NELSON  
 DRAWING: PERSPECTIVE VIEWS  
 PROJECT: NEW DEVELOPMENT (PORTION 2)  
 LOCATION: 104 HAYLAND ROAD, NELSON  
 DRAWING: PERSPECTIVE VIEWS

VISUAL REPRESENTATION ONLY

All work is to be carried out in full accordance with the NZBC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work.  
 IMPORTANT: Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.

**PRELIMINARY**  
These drawings are for preliminary discussion only.  
 They are subject to technical and/orly approvals,  
 engineering, and then District Building Code  
 requirements.



336940202-7778



PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).



COG	DATE:	2023/03/01	JOB No:	23203
CONCEPT	REVISION:			
DATE:	SCALE:			
2023/03/01				
2023/03/01				
2023/03/01				
2023/03/01				

NO.	REV.	DATE	DESCRIPTION
1	01	2023/03/01	ISSUE FOR PERMIT
2	02	2023/03/01	ISSUE FOR PERMIT
3	03	2023/03/01	ISSUE FOR PERMIT
4	04	2023/03/01	ISSUE FOR PERMIT

NGATI KUA  
SUBMIT  
NEW DEVELOPMENT  
(SECTION 2)  
104 HAYLAND ROAD  
NELSON  
PROMER SERVICES LARSEN  
Address: 104 Hayland Road, Nelson 7100  
Phone: 03 533 4488  
Email: info@premier-services.co.nz  
Website: www.premier-services.co.nz

VISUAL REPRESENTATION ONLY

All work is to be carried out in full accordance with the NZBC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work.  
IMPORTANT: Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.

**PRELIMINARY**  
These drawings are for preliminary discussion only.  
They are subject to technical and code approvals,  
engineering, and then Council Building Code  
requirements.



336940202-7778

PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).



C07 SHEET  
CONCEPT REFERENCE  
DATE: 15/09/2023  
SCALE: 1:50  
JOB No: 23203

NO.	REV.	DATE	DESCRIPTION
1	1	15/09/2023	Issue for client review
2	1	15/09/2023	Issue for client review
3	1	15/09/2023	Issue for client review

PREMIER SERVICES LIMITED - Architect of Changes Road, Blenheim 7200 - Phone: 03 533 44 828 - Email: info@premier-services.co.nz - Website: www.premier-services.co.nz

NGATI KUA CLIENT:  
NEW DEVELOPMENT (PORTION 2) PROJECT:  
104 HAYLAND ROAD, NELSON LOCATION:  
PERSPECTIVE PLAN UNIT 5 DRAWING:

VISUAL REPRESENTATION ONLY

All work is to be carried out in full accordance with the NZBC and Territorial Authority requirements as they apply. Any queries and discrepancies must be confirmed with the Designer before beginning any work.  
IMPORTANT: Our full terms & conditions of trade can be found on our website ([www.premierservices.co.nz](http://www.premierservices.co.nz)). Your continued instruction will amount to acceptance of those terms and conditions of trade.

**PRELIMINARY**  
These drawings are for preliminary discussion only.  
They are subject to technical and code approvals,  
engineering, and then District Building Code  
requirements.



336940202-7778



336940202-7778



PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).



C09 SHEET :  
 22/06/2023 REVISION :  
 1:100 DATE :  
 JM DRAWN : Job No. 23303

Rev/ID	Rev. Name	Change Name	Date
C.6	Concept Revision 6		23/06/2023
C.7	Concept Revision 7		01/09/2023
C.8	Concept Revision 8		15/09/2023
C.9	Concept Revision 9		22/09/2023

PREMIER SERVICES LIMITED Address 16 Chandon Road, Richmond 7000  
 Phone | 03 544 1829 Email | info@premierservices.co.nz Website |  
 www.premierservices.co.nz

NGATI KUIA CLIENT :  
 NEW DEVELOPMENT (OPTION 2) PROJECT :  
 104 NAYLAND ROAD, NELSON LOCATION :  
 FLOOR PLAN - A3 DRAWING :

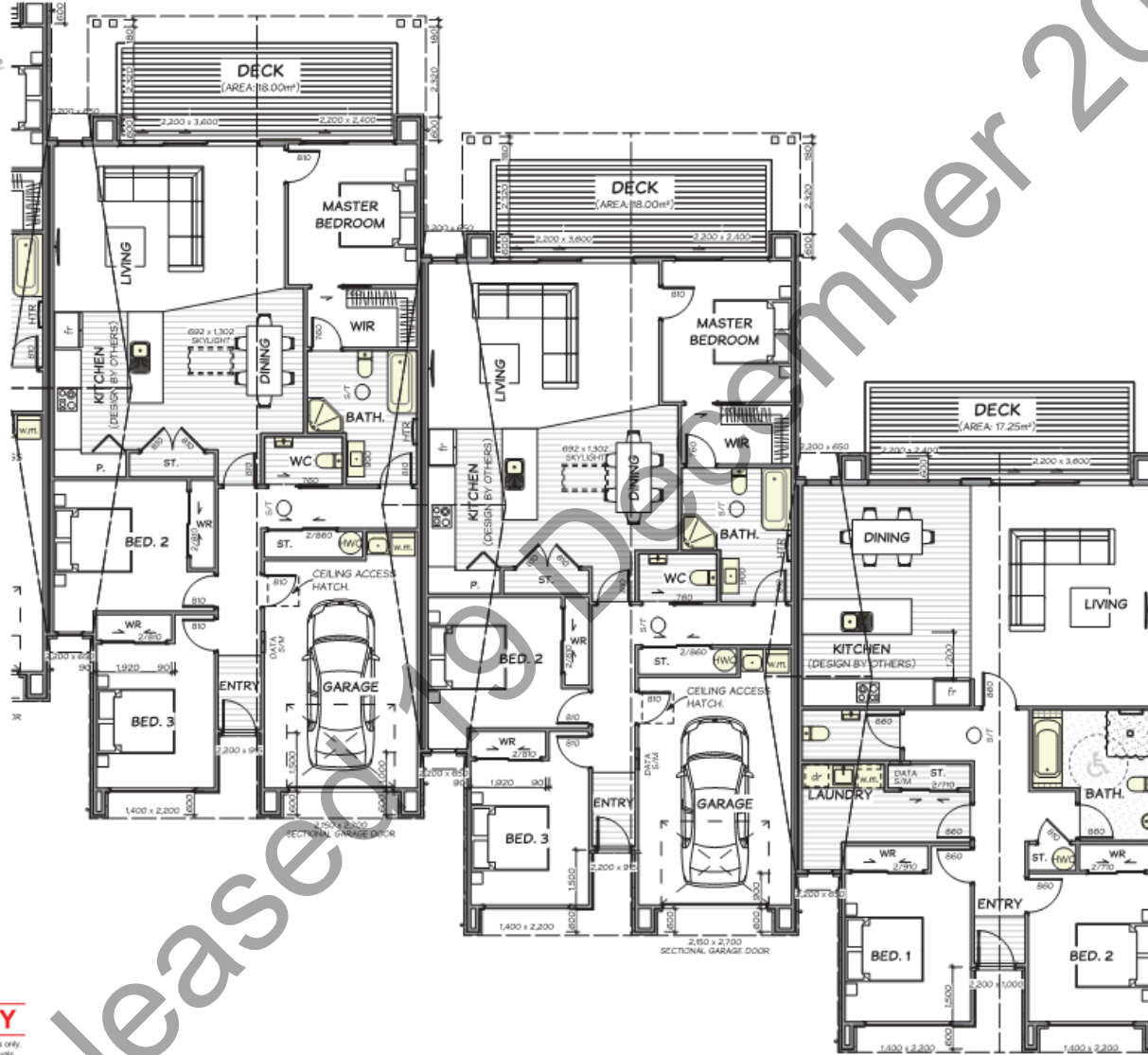
**PRELIMINARY**  
 These drawings are for preliminary discussions only. They are subject to Territorial Authority approvals, engineering, and New Zealand Building Code requirements.

Copyright - This drawing remains the property of PREMIER SERVICES LIMITED and may not be used or reproduced in whole or in part without written permission. IMPORTANT: Our full terms & conditions of trade can be found on our website (www.premierservices.co.nz). Your continued instruction will amount to acceptance of these terms and conditions of trade.



336940202-7778

PRELIMINARY DESIGN - This drawing represents a design concept only. Do not scale off drawing(s).



C10 SHEET :  
C.9 REVISION :  
22/06/2023 DATE :  
1:100 SCALE : Job No. 23303  
JM DRAWN :

Rev/ID	Rev. Name	Change Name	Date
C.6	Concept Revision 6		23/06/2023
C.7	Concept Revision 7		01/09/2023
C.8	Concept Revision 8		15/09/2023
C.9	Concept Revision 9		22/09/2023

PREMIER SERVICES LIMITED Address 16 Chandon Road, Richmond 7000  
Phone | 03 544 1829 Email | info@premierservices.co.nz Website |  
www.premierservices.co.nz

NGATI KUAIA CLIENT :  
NEW DEVELOPMENT (OPTION 2) PROJECT :  
104 NAYLAND ROAD, NELSON LOCATION :  
FLOOR PLAN - A3 DRAWING :

**PRELIMINARY**  
These drawings are for preliminary discussions only. They are subject to Territorial Authority approvals, engineering, and New Zealand Building Code requirements.

Copyright - This drawing remains the property of PREMIER SERVICES LIMITED and may not be used or reproduced in whole or in part without written permission. IMPORTANT: Our full terms & conditions of trade can be found on our website (www.premierservices.co.nz). Your continued instruction will amount to acceptance of these terms and conditions of trade.

15/03/2023

Ms Lea-Jane Hemi  
Kaikaiawaro Charitable Trust

Dear Ms Hemi

We are pleased to advise Rātā Foundation has approved a grant of **\$125,000** to Kaikaiawaro Charitable Trust for the purposes specified in your application.

The grant has been approved based on our Standard Terms and Conditions for Grants as well as any Specific Terms and Conditions outlined in this letter.

**Before we can pay your grant, you will need to:**

**Log into the [Rātā Foundation Portal](#) and complete the following**, through Terms and Conditions to Complete in the Portal's left menu:

1. Accept the Terms and Conditions.
2. Confirm the correct bank account number your organisation's grant should be paid into, providing documentation when necessary.

Please contact Team Leader, Cultural and Community Relationships Steve Merito on (03) 339 5991 or at [steve.merito@ratafoundation.org.nz](mailto:steve.merito@ratafoundation.org.nz) if any matter is unclear. Your grant will be released within two weeks of receiving your acceptance and satisfaction of any conditions.

**We value your feedback**

Thank you for the time you took to complete your application. Now that a decision has been made we'd love to hear from you about our application process. You'll be sent an email regarding a short survey soon. We would appreciate your feedback.

**Reporting and learning about your project**

Rātā Foundation is also keen to understand the difference our funding is making in your community. To do this we will be requesting information from you in about a year's time and the attached flyer provides further details about what we will be asking for.

E pātuki te manawa o te Rātā, he oranga mō te iwi.  
The heartbeat of the Rātā sustains the people.

336940202-7778

Well done to all at Kaikaiawaro Charitable Trust on the great work you are involved with in your community, and we look forward to connecting with you in the year ahead.

Kind regards



Kate Sclater  
Head of Community Investment

**Kaikaiawaro Charitable Trust**  
**Organisation ID:** 9943  
**Application ID:** 299549

Released 19 December 2023

336940202-7778



**Rātā Foundation**  
**Standard Terms and Conditions for Grants**

The Standard Terms and Conditions for grants apply to all grants offered from 1 April 2016.

This is a legal document and you should ensure that you fully understand your responsibilities before accepting a grant from us.

**1. Definitions**

- 1.1. "You" means the organisation that we have approved a grant to.
- 1.2. "We", "us" and "our" means Rātā Foundation and, where appropriate, includes our employees and those acting for us.
- 1.3. The "Project" means the project, service or activity that we have offered to give you a grant for, as set out in your Application Form together with any supporting documents.

**2. Grant**

- 2.1. You are required to accept our offer within 6 weeks of receiving it by submitting the Acceptance of Terms and Conditions form in the Rātā Foundation portal. If you do not do this within 6 weeks, our offer will lapse.
- 2.2. You are required to use the grant exclusively for the Project.
- 2.3. You must not use the grant to pay for any debts you have incurred or commitments you have made before the grant was approved.
- 2.4. You are required to notify us if you anticipate any significant changes to the Project's aims.

**3. Project**

- 3.1. We expect you will start the Project within a reasonable time of the date of our Approval Letter.
- 3.2. You are required to give us, or any person nominated by us, access to all records relating to the Project.
- 3.3. You agree to participate in a timely manner in any monitoring and evaluation activities that we may undertake in relation to the grant and the Project.

**4. Information and Publicity**

- 4.1. You agree to acknowledge our grant in your marketing materials. In doing so, you are required to follow any branding and publicity guidelines that we have in place from time to time.
- 4.2. You agree that we may publish your name, the amount of the grant and details relating to the Project on either our website or in any other media releases.
- 4.3. You agree that we may share information with other persons or organisations from whom you may seek a grant or financial support.

**5. General Matters**

- 5.1. You will ensure that you are at all times correctly constituted and that you can deliver the Project under the terms of your Constitution.
- 5.2. You must tell us in writing if you are making any changes to your governing document concerning your aims, payments to members and members of your governing body, the

336940202-7778



sharing out of your assets (whether your organisation is dissolved or not) or any other matter that may affect your not-for-profit status.

- 5.3. You acknowledge that the grant is not consideration for any taxable supply for any GST purposes and that no GST is payable on our grant.

**6. Breach**

6.1. If you fail to meet any of these Terms and Conditions, or any Specific Terms and Conditions contained in the Approval Letter, we may, in our absolute discretion:

- (a) Require you to pay back all or part of the grant, regardless of how much you have already spent,
- (b) Stop any future payments,
- (c) Terminate the grant, and/or
- (d) Take any of these actions in connection with any other grant that you may have with us.

Released 19 December 2023

336940202-7778

## Acknowledging your grant

We want people to know where Rātā Foundation funding is being spent in their community. By using our logo and recognising our funding, people can see Rātā Foundation has supported your work.

As part of your fundraising efforts, it is good practice to thank the people and funders who have supported your work. This helps to strengthen relationships and helps to let the community know who is supporting you.

There are many ways to thank donors and funders, including publicly acknowledging their support.

If you would like to thank Rātā Foundation for the support, you can acknowledge our funding by making our logo visible and acknowledging us in any promotional materials and at events.

You may have opportunities to acknowledge our grant in your marketing materials. This might include making sure our logo is on your website, media releases, Facebook and other social media, posters, programmes, flyers and other items which you produce.



## Promoting your project

We aim to form real and lasting partnerships with those we fund and we want others to engage with your story as well.

We want you to promote your project as widely as possible and we want to help you do this.

Promoting your project is important for a variety of reasons:

- it can raise awareness of your services, facilities, project or event in the community
- it can attract support for your project in the community
- it helps link your project with others so you can share best practice, ideas and support each other
- it can help ensure your project is as successful as possible and help you attract further funding and support through increased awareness



For more ideas and information on acknowledging your grant and promoting your project, please visit our website at [ratafoundation.org.nz](http://ratafoundation.org.nz) or contact our Communications Manager Tanya Bethell at [tanya.bethell@ratafoundation.org.nz](mailto:tanya.bethell@ratafoundation.org.nz) or on 0508 266 878

336940202-7778

# Reporting and learning about your project

## Te pūrongo me te ako mō tō kaupapa

Rātā Foundation is keen to understand how our funding is impacting the people and environment in our regions.

To help us understand what is happening in hapori/communities, we will be inviting you to fill in a short Post-Grant survey. **In general, this will be in about one year's time.**

You should complete this survey within six weeks of receiving the email with the link to the survey.

We really appreciate your participation in our survey as it gives us valuable insights, and helps us understand how our funding is impacting the people and environment in our regions.

We have broadly set out our questions below, so you know what we will be asking, and the types of information you need to collect.

- What differences or outcomes have you seen as a result of your project, programme or service?
- What is the most valuable contribution your grant from Rātā Foundation made to your project, programme or service?
- How has the mahi/work, activities or events you did last year contributed to our priority?
- In total, how many people did you reach? For example, this may be how many people accessed your services or how many rōpū/groups your work assisted.
- Where did the people who benefited come from?
- Who were the people? We will ask you to specify age groups and ethnicities in the formats below. If you do not collect this data for any reason, it would still be helpful if you could make an estimation. You may like to think about how you could track this information.

### Age Groups

0-4 years	35-44 years
5-11 years	45-54 years
12-18 years	55-64 years
19-24 years	65-74 years
25-34 years	75 years and over

### Ethnicities

European	MELAA (Middle Eastern/Latin American/African)
Māori	
Pacific Peoples	
Asian	Other ethnicity



For more information on reporting and learning about your project, please contact us on **0508 266 878**.  
For more information about Rātā Foundation, please visit our website at [ratafoundation.org.nz](http://ratafoundation.org.nz)

336940202-7778